AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NO.  P00003
3. EFFECTIVE DATE  13-Dec-2018
4. REQUISITION/PURCHASE REQ. NO. 
5. PROJECT NO.(If applicable)  

6. ISSUED BY  DISA/DITCO-SCOTT-PL84
    CODE  HC1084
7. ADMINISTERED BY  (If other than item 6) 

60x722

See Item 6

8. NAME AND ADDRESS OF CONTRACTOR  (No., Street, County, State and Zip Code)
   CARAHSOFT TECHNOLOGY CORP.
   1860 MICHAEL FARADAY DR, SUITE 100
   RESTON VA 20190-5328
   MICHAEL BISACQUINO

9A. AMENDMENT OF SOLICITATION NO.  02-Apr-2018
9B. DATED (SEE ITEM 11)  
10A. MOD. OF CONTRACT/ORDER NO.  HC102818A0001
10B. DATED (SEE ITEM 13)  02-Apr-2018

The purpose of this modification is to:
1. Provide fee clarification document on the fees that are within the current contract.
2. Remove Decentralized Ordering Fee from CLIN 0001 and create CLIN 0002 for the 1% decentralized ordering fee IAW 52.216-9000.
4. All other terms and conditions remain the same.

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
CARRIE M. ROSS / CONTRACTING OFFICER
TEL: 618-418-6569
EMAIL: carrie.m.ross.civ@mail.mil

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED  13-Dec-2018

1. CONTRACT ID CODE  J
PAGE OF PAGES  1 | 7

Standard Form 30
Prescribed by GSA
FAR (48 CFR) 53.243

STANDARD FORM 30 (Rev. 10-83)
SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 0001
The CLIN extended description has changed from:


To:


CLIN 0002 is added as follows:
ITEM NO  SUPPLIES/SERVICES QUANTITY UNIT UNIT PRICE AMOUNT
0002 1% External Agencies Ordering Fee 1 Each NSP

FOF
External Agencies Ordering 1.0% Fee – IAW 52.216-9000, Ordering Procedures for External Agencies. This applies to ALL EXTERNAL ORDERS. The contractor shall reject all orders and modifications that do not include the 1% fee. The Fee Breakdown Summary Document within the BPA gives an example on how this is calculated. **Attention Contracting Officers/Contract Specialist a decentralized fee of 1% shall be included on all external orders, ensure to include CLIN 0002 on all new delivery orders.
January 1, 2019 through April 1, 2023
FOB: Destination

SECTION E - INSPECTION AND ACCEPTANCE

The following Acceptance/Inspection Schedule was added for CLIN 0002:

<table>
<thead>
<tr>
<th>INSPECT AT</th>
<th>INSPECT BY</th>
<th>ACCEPT AT</th>
<th>ACCEPT BY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Destination</td>
<td>Government</td>
<td>Destination</td>
<td>Government</td>
</tr>
</tbody>
</table>

SECTION F - DELIVERIES OR PERFORMANCE

The following Delivery Schedule for CLIN 0001 has been deleted:

<table>
<thead>
<tr>
<th>DELIVERY DATE</th>
<th>QUANTITY</th>
<th>SHIP TO ADDRESS</th>
<th>DODAAC / CAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>POP 02-APR-2018 TO 01-APR-2023</td>
<td>N/A</td>
<td>N/A</td>
<td>FOB: Destination</td>
</tr>
</tbody>
</table>

SECTION G - CONTRACT ADMINISTRATION DATA

The following have been added by full text:

FEE BREAKOUT SUMMARY

Red Hat Department of Defense Enterprise Software Initiative (DoD ESI) Blanket Purchase Agreement (BPA) Fee Breakdown:
1. There are three types of fees within the Red Hat DoD ESI BPA. This document will summarize and provide clarification on what is stated within the Red Hat DoD ESI BPA’s.
   
a. Exhibit D is the spreadsheet that all contractors use to report their sales for each quarter. The report of sales spreadsheet tracks all orders and fees for each quarter.

b. Exhibit E Fees, Exhibit H DISA Transmittal Letter, Exhibit I AF Transmittal Letter, Exhibit J Army Transmittal Letter, Exhibit C and other sections of the contract discuss the IFF Fee and the ACT Fee. The IFF Fee is .75%, the ACT Fee is 2%. The ACT Fee consists of 1% for the Organization ACT Fee and 1% for the Managing ACT Fee which equal the 2%. This Fee is done for all orders. The Fee total for this is included in the contractors ESI price list, is built into the contractors ESI price and the ACT Fee, IFF Fee and product price (combined) shall not exceed the ESI price on the contractors ESI schedule.

* Note: On the report of sales spreadsheet Column Q (EA Unit Price) is the contractors ESI price from the Red Hat DoD ESI BPA product list. Column R (Unit Price on order) is the contractors quoted price for the order. This price shall not exceed the EA Unit Price and can be lower. The formula’s are built into the Report of Sales Spread sheet and show how the IFF Fee and ACT Fee are calculated.

c. The Decentralized ordering fee paid to DITCO IAW 52.216-9000 (column Y on the report of sales spread sheet) is the 1% fee paid to DITCO IAW 52.216-9000. This fee is the 1% of the total amount of the order. The fee shall be listed on a separate CLIN and be 1% of the total order amount. The contractor shall reject all orders and modifications that do not include the 1% fee. In column Y on the report of sales the contractor shall apply the 1% 52.216-9000 fee to the ESA total price. The 1% fee will also be tracked in columns T and U, rows 89-93 (Report of Sales Template). Payment instructions for the 1% is located within 52.216-9000.

2. Example of how the fees is broken out (does not include all columns that are required to be filled out on the report of sales spreadsheet just the fee portion).

<table>
<thead>
<tr>
<th>Part#</th>
<th>EA Unit Price</th>
<th>Unit Price on Order</th>
<th>Qty</th>
<th>Total Price on Order w/o Fees</th>
<th>Total IFF Fee @ .75%</th>
<th>Total ACT Fee @ 2%</th>
<th>1% Fee 52.216-9000</th>
<th>ESA Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1234</td>
<td>$200</td>
<td>$100</td>
<td>1</td>
<td>$97.32</td>
<td>$.73</td>
<td>$1.95</td>
<td>$1.00</td>
<td>$100</td>
</tr>
<tr>
<td>B1234</td>
<td>$200</td>
<td>$115</td>
<td>4</td>
<td>$447.69</td>
<td>$3.36</td>
<td>$8.95</td>
<td>$4.60</td>
<td>$460</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$5.60</td>
<td>$560</td>
</tr>
</tbody>
</table>

a. The total amount for this example order is $560 (without the 1% decentralized ordering fee IAW 52.216-9000. The total 1% decentralized ordering fee for the order would be 1% of $560 which is $5.60. The total amount for the order with the 1% decentralized ordering fee is $565.60.
b. The 1% decentralized ordering fee on the Report of Sales spread sheet will be reported as follows. The contractor will take 1% of the ESA Total price for each row to get the 1% fee. For the example above Part#A1234 has a 1% fee of $1.00. Part#B1234 has a 1% fee of $4.60.

3. The contract/quote for this requirement would look like something similar to the following:

<table>
<thead>
<tr>
<th>CLIN</th>
<th>Part Number/Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td>A1234</td>
<td>1</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>0002</td>
<td>B1234</td>
<td>4</td>
<td>$115</td>
<td>$460</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td></td>
<td>$560</td>
</tr>
<tr>
<td></td>
<td>Decentralized Ordering Fee 1%</td>
<td></td>
<td></td>
<td>$5.60</td>
</tr>
<tr>
<td></td>
<td>Grand Total</td>
<td></td>
<td></td>
<td>$565.60</td>
</tr>
</tbody>
</table>

Contractors shall quote the 1% fee for all decentralized orders on a separate CLIN. As mentioned in the contract, the contractor shall reject all orders and modifications that do not include the 1% fee.

4. Additional Fee information:
   a. The ACT fee is 2% and is included for all software products and the initial subscription term. For purposes of this document, the term software means a collection of one or more programs, databases or microprograms fixed in any tangible medium of expression that comprises a sequence of instructions (source code) to carry out a process in, or convertible into, a form executable by an electronic computer (object code). Software subscriptions from Red Hat provide customers with access to enterprise-grade software and updates as well as information and support services that span a customer’s entire application infrastructure, life cycle, and architecture. In addition, customers receive security alerts, bug fixes, CVE database, security blog and assistance from Red Hat Product Security to identify and address vulnerabilities. The ACT fees shall be remitted and distributed in accordance with sections 3 and 4 of this document. There is no ACT Fee charged for the renewal of a software subscription.

   b. The BPA unit prices include the applicable GSA IFF. The contractor shall be responsible for all required filings to GSA and for payment of this fee in accordance with applicable GSA instructions. The GSA IFF fee shall be in every order and shall be reported on the report of sales spread sheet.

   c. The decentralized ordering fee of 1% shall be on every order done by an external agency. The contractors shall include the 1% decentralized ordering fee on all quotes. The contractor shall reject all orders and modifications that do not include the 1% fee.

5. CLIN 0002 will be added to ALL BPA’s. The new CLIN 0002 will read “External Agencies Ordering 1.0% Fee – IAW 52.216-9000, Ordering Procedures for External Agencies. This
applies to ALL EXTERNAL ORDERS. The contractor shall reject all orders and modifications that do not include the 1% fee. The Fee Breakdown Summary Document within the BPA gives an example on how this is calculated. **Attention Contracting Officers/Contract Specialist a decentralized fee of 1% shall be included on all external orders, ensure to include CLIN 0002 on all new delivery orders.” The addition of CLIN 0002 will be effective January 1, 2019 for all External Orders.

The following have been modified:

**EXHIBIT I - AF TRANS LTR**

Date: ________________

To: Defense Finance and Accounting Service (DFAS)

From: Company Name, Address, City, State, and ZIP Code

POC: Name, Telephone Number and E-Mail Address

Purpose: Collection of Acquisition, Contracting, and Technical (ACT) Fee FY19

Contract Number: _______________

Period of Performance: Month, Year or Quarter the fee check represents

Authority for Entering into Agreement: Refer to each contract “Recovery of Usage Fee Statement”

Amount Paid: Check Amount: _______________  Check Number: _______________

Performing Organization’s:

DEAMS: 05700034000000001919R F47GU 4G4XCC 257.1103 04010000041B 999900.999951 0702806F 2019 387700 NA 05700034000000001919R # NA SC97

Delivery Requirements: See Addendum

Payment Provisions: Please make your check payable to “DSSN3801LI” and forward your payment with a copy of the Request for Advance Payment from Public to:

**Please include the Contract Number cited above on the “memo line” of your check. This will assist us in processing your check to the correct location in a timely manner.**
1. If sending funds via Electronic Funds Transfer (EFT): US Dollars from an American Bank. (FEDWIRE or ACH)

Addendum: Must include this info - will assist us in posting your funds

a. Email both copy of check and copy of this Request for Advance Payment from Public transmittal letter to: hicifinance@us.af.mil

b. Also, email an electronic (Excel format) copy of the Sales Report (as per BPA requirements) to the same email box as above.

c. Subject line format of e-mail MUST be as follows:
   Contract Number with hyphens, Month or FY Quarter, Year, and Vendor Name
   [Example: FA8771-04-A-0001, 1QFY19, Vendor]

d. Please follow your contract regarding the applicable ACT Fee rates.

(Signed)
Signature Block

(End of Summary of Changes)