The purpose of this modification is to:

1. Update Exhibit I the AF FY19 ACT Fee Transmittal letter.
2. Add and remove products on the Exhibit A Product List.
3. All other terms and conditions remain the same.
SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM
The vendor signature required has changed from required to not required.
The number of award copies required 1 has been deleted.

SECTION G - CONTRACT ADMINISTRATION DATA

The following have been modified:
EXHIBIT A - PRODUCT LIST

Exhibit A
PRODUCT AND PRICE LIST

Exhibit A Product List 16 October 2018

(End)

EXHIBIT I - AF TRANS LTR

Date: ________________
To: Defense Finance and Accounting Service (DFAS)
From: Company Name, Address, City, State, and ZIP Code
      POC: Name, Telephone Number and E-Mail Address

Purpose: Collection of Acquisition, Contracting, and Technical (ACT) Fee FY19
Contract Number: _______________
Period of Performance: Month, Year or Quarter the fee check represents
Authority for Entering into Agreement: Refer to each contract “Recovery of Usage Fee Statement”
Amount Paid: Check Amount: ________________  Check Number: ________________

Performing Organization’s:
DEAMS: 0570003400000001919R F47GU 4G4XCC 257.1103 0401000041B 999900.999951 0702806F 2019
387700 NA 0570003400000001919R # NA SC97
Delivery Requirements: See Addendum

Payment Provisions: Please make your check payable to “DSSN3801LI” and forward your payment with a copy of the Request for Advance Payment from Public to:

<table>
<thead>
<tr>
<th>Paper checks:</th>
<th>US Dollars from an American Bank. (FEDWIRE or ACH)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payable to: DSSN3801LI</td>
<td>Bank Name/Account Name: TREAS NYC, NEW YORK, NY US</td>
</tr>
<tr>
<td>DFAS Indy-Disbursing Operations</td>
<td>FEDWIRE routing # 021030004 ACH routing # 051036706</td>
</tr>
<tr>
<td>ATTN: 3801 Limestone Field Site</td>
<td>Account Name: TREAS NYC, NEW YORK, NY US</td>
</tr>
<tr>
<td>8899 E 56TH Street</td>
<td>Account #: 800003801117; this is the 12 digit Credit</td>
</tr>
<tr>
<td>Indianapolis, IN 46249</td>
<td>Gateway</td>
</tr>
<tr>
<td></td>
<td>Account number/Collection Information</td>
</tr>
</tbody>
</table>
Please include the Contract Number cited above on the “memo line” of your check. This will assist us in processing your check to the correct location in a timely manner.

1. If sending funds via Electronic Funds Transfer (EFT): US Dollars from an American Bank. (FEDWIRE or ACH)

**Addendum:** Must include this info - will assist us in posting your funds

a. Email both copy of check and copy of this Request for Advance Payment from Public transmittal letter to: hicifinance@us.af.mil

b. Also, email an electronic (Excel format) copy of the Sales Report (as per BPA requirements) to the same email box as above.

c. Subject line format of e-mail MUST be as follows: Contract Number with hyphens, Month or FY Quarter, Year, and Vendor Name [Example: FA8771-04-A-0001, 1QFY19, Vendor]

d. Please follow your contract regarding the applicable ACT Fee rates.

(Signed)
Signature Block

**SECTION I - CONTRACT CLAUSES**

The following have been modified:

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.acquisition.gov; and

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at https://wawf.eb.mil/.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

Invoice and Receiving Report (Combo)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Not Applicable

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

<table>
<thead>
<tr>
<th>Field Name in WAWF</th>
<th>Data to be entered in WAWF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pay Official DoDAAC</td>
<td>To be inputted on Call Orders</td>
</tr>
<tr>
<td>Issue By DoDAAC</td>
<td>To be inputted on Call Orders</td>
</tr>
<tr>
<td>Admin DoDAAC</td>
<td>To be inputted on Call Orders</td>
</tr>
<tr>
<td>Inspect By DoDAAC</td>
<td>To be inputted on Call Orders</td>
</tr>
<tr>
<td>Ship To Code</td>
<td>To be inputted on Call Orders</td>
</tr>
<tr>
<td>Ship From Code</td>
<td>___</td>
</tr>
<tr>
<td>Mark For Code</td>
<td>___</td>
</tr>
<tr>
<td>Service Approver (DoDAAC)</td>
<td>To be inputted on Call Orders</td>
</tr>
<tr>
<td>Service Acceptor (DoDAAC)</td>
<td>To be inputted on Call Orders</td>
</tr>
<tr>
<td>Accept at Other DoDAAC</td>
<td>___</td>
</tr>
<tr>
<td>LPO DoDAAC</td>
<td>___</td>
</tr>
<tr>
<td>DCAA Auditor DoDAAC</td>
<td>___</td>
</tr>
<tr>
<td>Other DoDAAC(s)</td>
<td>___</td>
</tr>
</tbody>
</table>

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.
To be inputted on Call Orders

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

NA

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

(End of Summary of Changes)