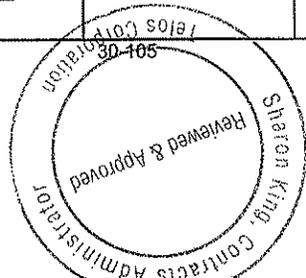


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE J - FFP	PAGE OF PAGES 1 of 3
2. AMENDMENT/MODIFICATION NO. P00001	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ.NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY 754 ELSG/ES DEPARTMENT OF THE AIR FORCE HQ 754 ELSG/ES 490 EAST MOORE DR., SUITE 270 MAFB - GUNTER ANNEX AL 36114-3000 BRITNEY B. JENKINS 334-416-3141 britney.jenkins@gunter.af.mil	CODE FA8771	7. ADMINISTERED BY (If other than item 6) HQ 754TH ELECTRONIC SYSTEMS GROUP ACQUISITION & COMMODITIES DIV (KA) 490 EAST MOORE DRIVE SUITE 270 MAFB-GUNTER ANNEX AL 36114	CODE FA8771
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) TELOS CORPORATION TELOS 19886 ASHBURN RD ASHBURN VA 20147-2358 (703) 724-3800		(X)	9A. AMENDMENT OF SOLICITATION NO.
CODE OZPY5 FACILITY CODE			9B. DATED (SEE ITEM 11)
		X	10A. MODIFICATION OF CONTRACT/ORDER NO. FA8771-09-A-0301
			10B. DATED (SEE ITEM 13) 25 SEP 2009
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS			
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			
12. ACCOUNTING AND APPROPRIATION DATA (If required)			
13. THIS ITEM APPLIES ONLY TO MODIFICATION OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.			
(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: ( ) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. ITEM 10A.		
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).		
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:		
	D. OTHER (Specify type of modification and authority)		
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return 1 copies to the issuing office.			
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)			
a. The purpose of this modification is to incorporate an updated Attachment 4 (Fees and Payments) into Blanket Purchase Agreement FA8771-09-A-0301. The updated attachment 4 updates GSA Smart Buy BPA method of payment for fees.			
b. All other terms and conditions remain unchanged.			
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.			
15A. NAME AND TITLE OF SIGNER (Type or print) Polly M. Downey Vice President of Contracts		16A. NAME AND TITLE OF SIGNER (Type or print) MAURICE GRIFFIN Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
 (Signature of person authorized to sign)	9/8/10	BY _____ (Signature of Contracting Officer)	



1. The purpose of this modification is to incorporate an updated Attachment 4 (Fees and Payments) into Blanket Purchase Agreement FA8771-09-A-0301. The updated attachment 4 updates GSA Smart Buy BPA method of payment for fees.

a. All other terms and conditions remain unchanged.

CONTRACT DOCUMENTS, L .BITS AND ATTACHMENTS

<u>DOCUMENT</u>	<u>PGS</u>	<u>DATE</u>	<u>TITLE</u>
ATTACHMENT 4	5	01 JUN 2010	ATCH 4 - FEES AND PAYMENTS (AF ESA)

## **FEES AND PAYMENTS**

**1. GSA Industrial Funding Fee (IFF).** The BPA unit prices include the applicable GSA IFF. The contractor shall be responsible for all required filings to GSA and for payment of this fee in accordance with applicable GSA instructions.

**2. Acquisition, Contracting, and Technical (ACT) Fee.** The cost of awarding, administering and managing this BPA is included in the prices charged to ordering activities. The ACT fee is 2%. Remittance of the ACT fee shall be made on a monthly basis (i.e. January, February, March, etc.) or as otherwise requested by the Software Product Manager (SPM). Payment is due thirty (30) days following approval of the Report of Sales for the completed quarter. ACT fees that have not been paid within the prescribed thirty (30) days shall be considered a debt to the United States Government under the terms of FAR 32.6. The Government may exercise all its rights under the contract, including withholding or setting off payments and interest on the debt (see contract FAR clause 52.232-17, Interest). Failure of the Contractor to pay the ACT Fee in a timely manner may result in termination of the BPA.

**3. Fee Distribution.** The Army, Air Force, DLA, DISA and Navy are participating in a fee-sharing program. The Contractor shall collect the 2% ACT fee and distribute in accordance with the following procedures. Fee sharing shall be determined by the End User Agency or Service identified in the monthly Report of Sales. This field shall be notated Army, Air Force, DLA, DISA, Navy or DOD as appropriate. Marine Corps sales are reported under the Navy designation. Fee checks shall not be issued until written approval is received for the Report of Sales.

*(For a Smart BUY agreement, use the following: The Air Force, Army, DLA, DISA, Navy and GSA (for Smart BUY Federal government Civilian Agency orders) are participating in an ACT fee-sharing program. For orders within DoD, the 2% ACT fee is split equally between the DoD Component whose customer places the order and the Component that manages the contract. The Contractor shall collect the 2% ACT fee and distribute in accordance with the following procedures. ACT fee sharing shall be determined by the End User Agency or Service identified in the monthly Report of Sales. This field shall be notated Air Force, Army, DLA, DISA, Navy, DoD or Non-DoD as appropriate. In the case of Smart BUY orders (Federal Government Civilian Agencies) non-DoD orders and non DoD support contractor orders, excluding the Intelligence Community and non Coast Guard orders or support vendors to same, the 2% ACT fee is split equally between the Agency that manages the contract and GSA Smart BUY Program Management Office.)*

*(Enter Service fee sharing arrangement here. If the vendor is collecting fees under a separate CLIN it should be addressed here. See Navy examples below at 3.1 through 3.4)*

### **3.1 ALL SALES:**

The 2% ACT fee is split equally between the DoD Component whose customer places the order and the DoD Component that manages the ESI agreement. For example, an Air Force order issued against an ESI agreement managed by the Navy results in one half (or 1%) of the 2% fee being returned to the Air Force acquisition organization (listed under Air Force Sales). The Navy will retain the entire 2% fee under orders issued for Navy activities or those activities that do not collect a fee under the ESI agreements managed

by the Navy. The contractor is responsible for distributing the ACT fee to all applicable Services in accordance with the instructions herein. The amount of ACT Fee due the Navy shall be calculated at 1% for Army sales, 1% for Air Force sales, 1% for DLA sales, 1% for DISA sales and 2% for all other sales.

The contractor shall remit ACT Fee to the address provided below by corporate or cashiers check made payable to "Treasurer of the United States". No transmittal letter is required with submission of Navy fee checks.

Checks must include the following information to ensure proper crediting of the payment:  
BPA (fill in applicable #)  
DOD (fill in name of agreement) Enterprise Software Agreement  
ACT Fee

~~For US Postal Service mail or USPS Express Mail:~~

~~SPAWARSCEN PACIFIC  
Code 55190, Bldg. 91  
Attn: Henry Ingorvate  
53560 Hull Street  
San Diego, CA 92152-5001~~

~~For Federal Express, United Parcel Service, DHL or Other Courier Services:~~

~~SPAWARSCEN PACIFIC  
Shipping and Receiving  
Receiving Officer (OT 7)  
Attn: Henry Ingorvate  
Code 55190, Bldg. 91  
4297 Pacific Hwy  
San Diego, CA 92110~~

~~Email a copy of the ACT Fee remittance check to the SPM:~~

### 3.2 ARMY SALES:

The amount of ACT Fee due the Army shall be calculated at 1% of all Army sales.

The contractor shall remit ACT Fee to the address provided below by corporate or cashiers check made payable to "Treasurer of the United States". Checks must be notated with the following information:

BPA (fill in applicable #)  
SCP Fee Reimbursement

\*\*\*Checks must be accompanied by a transmittal letter (format to be provided) that cites the applicable accounting data to ensure proper crediting of the payment.

Send check and transmittal letter to:  
Project Director, Computer Hardware, Enterprise Software and Solutions (PD CHESS)

PEO Enterprise Information Systems  
SFAE-PS-SCP (Attn: Margaret Kirsch)  
Squier Hall, Bldg. 283  
Fort Monmouth, NJ 07703

Email a copy of the check and letter to: [MONM-EISASCPVndrRpts@Conus.army.mil](mailto:MONM-EISASCPVndrRpts@Conus.army.mil)

### 3.3 AIR FORCE SALES:

The amount of ACT Fee due the Air Force shall be calculated at 1% of all Air Force sales.

The contractor shall remit ACT Fee to the address provided below by corporate or cashiers check made payable to "3801-LI". Checks must be notated with the following information:

BPA (*fill in applicable #*)  
ESI-SW Fee Sharing

\*\*\*Checks must be accompanied by a transmittal letter (format to be provided) that cites the applicable accounting data to ensure proper crediting of the payment.

Send check and transmittal letter to:  
Disbursing Operations Directorate  
FOR: 3801-Limestone Field Site  
8899 E 56th Street  
Indianapolis, IN 46249-9339

Email a copy of the check and letter to: [HQ754ELSG/ESTFinancials@gunter.af.mil](mailto:HQ754ELSG/ESTFinancials@gunter.af.mil).

Please include with the above documents the Customer Usage Check Report (CCR) and Delivery Order Status Report (DOSR) or the Report of Sales (per BPA requirements)

Subject Line Format of e-mail should be as follows:  
Contract Number with hyphens, CCR or DOSR Month Year, Contract Name, Contractor Name  
[Example: FA0000-00-A-0000, CCR June 2006, ESI SW, Vendor, Inc.]

Point of Contact regarding any questions:  
Ricky Blackmon  
Phone: 334-416-2888  
Email: [ricky.blackmon@gunter.af.mil](mailto:ricky.blackmon@gunter.af.mil)

Mail is also an alternative means of submitting copies. Please forward a copy to the address below:

HQ 754 ELSG/ESQ  
Attention: Ricky Blackmon  
490 East Moore Drive, Bldg 892  
MAFB-Gunter Annex, AL 36114-3014

### 3.4 DLA SALES

The amount of ACT Fee due DLA shall be calculated at 1% of all DLA sales.

The contractor shall remit ACT Fee to the address provided below by corporate or cashiers check made payable to "Treasurer of the United States". No transmittal letter is required with submission of DLA fee checks.

Checks must include the following information to ensure proper crediting of the payment:

BPA (*fill in applicable #*)

DoD (*fill in name of agreement*) Enterprise Software Agreement

Quarterly ACT Fee

Send check to:

Defense Logistics Agency  
DES Acquisition Staff Directorate  
Attn: Connie House, DES-A  
8725 John J. Kingman Road, Room 1145  
Fort Belvoir, VA 22060-6220

Mail a copy of the check to:

Defense Logistics Agency  
Attn: Susan Lizzi, J-654  
8725 John J. Kingman Road  
Fort Belvoir, VA 22060-6221

Or email a copy of the check to:

Email: [Susan.Lizzi@dla.mil](mailto:Susan.Lizzi@dla.mil)

### 3.5 DISA SALES

The amount of ACT Fee due DISA shall be calculated at 1% of all DISA sales.

The contractor shall remit ACT Fee to the address provided below by corporate or cashiers check made payable to "Treasurer of the United States". Checks must be notated with the following information:

BPA (*fill in applicable #*)

DoD (*fill in name of agreement*) Enterprise Software Agreement

Quarterly ACT Fee

\*\*\*\*Checks must be accompanied by a transmittal letter (format to be provided) that cites the applicable accounting data to ensure proper crediting of the payment.

Send check and transmittal letter to:

DFAS-CO  
Finance and Accounting Office  
Attn: Disbursement Office (Tom Triplett)  
3990 East Broad St., Bldg. 21  
Columbus, Ohio 43213

Direct questions to Jonnice Medley, 703-681-2091

Provide copies of this letter and check to: [jonnice.medley@disa.mil](mailto:jonnice.medley@disa.mil).

*For Smart BUY agreements add the below:*

## Fees and Payment

### **GSA SALES**

The amount of ACT Fee due GSA shall be calculated at 1% of all Civilian agency sales.

Remit ACT Fee by electronic payment using pay.gov ([www.pay.gov](http://www.pay.gov)). Payments can be made via Automated Clearing House (ACH) and credit cards.

For technical assistance with pay.gov, please contact pay.gov on 800.624.1373, 216.579.2112, or [pay.gov.clev@clay.frb.gov](mailto:pay.gov.clev@clay.frb.gov).

To access pay.gov –

1. Go to the pay.gov website located at [www.pay.gov](http://www.pay.gov).
2. Under the heading "Find Public Forms" – select by Agency Name.
3. Select "G"
4. Select General Services Administration.
5. Select Smart BUY.
6. Complete the forms and submit your payment to pay.gov.

Send an email notification of payment to [pebble.randolph@gsa.gov](mailto:pebble.randolph@gsa.gov).