



RED HAT LINUX – ESI BPA ORDERING GUIDE

BPA #: HC102809A2003

Term: February 18, 2009 through February 17, 2014

FOB: Destination

Business Size: Large

Federal Tax ID: 54-1599882

CAGE Code: OS0H9

DUNS No.: 78-646-8199

Remit To:

ACH/Wire:

Information available in the Central Contractor Registration (CCR) or via the DLT Sales Contact below.

Mail:

DLT Solutions
PO Box 102549
Atlanta, GA 30368

Payment Terms: Net 30 (On Approved Credit)

Government Contracting Office:

Contracting Officer:

DITCO/PL8231
2300 East Drive
Scott AFB IL 62225-5406

Software Product Manager (SPM):

Ms. Jonnice Medley
Phone: (703) 681-2091
Fax: (703) 681-2878
Email: jonnice.medley@disa.mil

Financial Management Office (FMO):

DITCO/CFE81
2300 East Drive
Scott AFB IL 62225-5406

Mary Ann Hall, Contracting Officer
Phone: (618) 229-9580
Fax: (618) 229-9177
Email: maryann.hall@disa.mil

Ms. Monica Hellmann
Phone: (618) 229-9280
Fax: (618) 229-9073
Email: CFE811@disa.mil
AND
monica.hellmann@disa.mil

Lauren O'Neill, Contract Specialist
Phone: (618) 229-9403
Fax: (618) 229-9177
Email: Lauren.oneill@disa.mil

Vendor Point of Contact:

DLT Solutions
13861 Sunrise Valley Dr., Suite 400,
Herndon, VA, 20171

Sales Contact Information:

Ateet Ahuja
Tel: 703-708-9144 / (877) 742-8358
Fax: 866-708-6842
E-mail: ateet.ahuja@dlt.com
E-mail: disabpa@dlt.com
Vendor Ordering Support Number: 888-Red Hat1

Contracts Administration Contact Information:

Jill Kempenaar
Tel: 703-773-9287
Fax: 866-708-6867
E-mail: contracts-team@dlt.com

Ordering Process:

- (1) All requests for supplies and/or services shall be made in writing, in an email attachment, through the on-line request for quotations, or via FAX attention:
POC: Red Hat-Linux-ESI BPA Sales Team
Phone: (877) 742-8358
Fax: (866) 708-6842
E-Mail: disabpa@dlt.com

- (2) All orders issued under this BPA shall contain:
 - (a) Name of Contractor
 - (b) BPA Number
 - (c) Delivery Order Number or if using another ordering instruments identification number.
 - (d) Quote Number
 - (e) Address, authorized point(s) of contact to initiate HelpDesk support requests, organization and telephone number. (At least one POC and two alternate authorized point(s) of contact need to be identified.)
 - (f) Statement of Work (SOW) for Professional Services.
 - (g) Serial Numbers for maintenance contracts.
 - (h) Secure Disk requirements.
 - (i) Period of performance.
 - (j) Contracting Officer's Representative (Name, Address, Phone No., Fax No., E-mail).

A requested delivery date shall be placed on all orders. Contractor will confirm its ability to meet the requested delivery date within 3 days of the receipt of the order. If the Contractor cannot meet the requested date, an alternative date will be provided by the contractor or allow the ordering office to cancel the order.

Link to BPA Terms and Conditions:

http://www.dlt.com/system/contract/terms_and_conditions/1675/DoD-ESA-Red-Hat-Linux-BPA-HC1028-09-A-2003.pdf

Link to DLT GSA Schedule Contract (GS-35F-4543G) Terms and Conditions:

http://www.dlt.com/system/contract/terms_and_conditions/215/DLT-GSA-TsCs-02-27-09.pdf

Link to DoD ESI and the Government Web sites:

<http://www.esi.mil/>