

Note: DoD's Collaboration tool switched from Defense Connect Online (DCO) to DISA's Defense Collaboration System (DCS) on June 1, 2015. ESI Webinars will be using DCS from now on.

CAC Holder Logon to DCS Procedure:

- As with DCO, simply paste the Webinar URL, <https://conference.apps.mil/webconf/ebcafa0a4e3f14ec29e60ccdbfb8445c> into your browser and follow the directions.

Non CAC Holder Logon to DCS Procedure:

- 1) Obtain the DCS Meeting URL from the meeting announcement at <http://www.esi.mil/contentview.aspx?id=434>
- 2) Copy and Post the URL into your Browser
 - * The URL for the Webinar on July 15 is <https://conference.apps.mil/webconf/ebcafa0a4e3f14ec29e60ccdbfb8445c>
- 3) Hit 'Cancel' button on the Windows Security dialog box.
- 4) Read and 'Accept' the US Department of Defense Warning Statement
- 5) On the resultant "Join the web conference: ESI Sponsored Webinar on 15 July 2015" page....
 - a. Make sure the state of the meeting is 'Running'. Otherwise you won't be able to log in
 - b. Enter your First Name
 - c. Enter your Last Name
 - d. Enter your Organization/Company
- 6) Select the 'Next' Button
- 7) You have completed Step 1 of 2 of the log in process
- 8) Verify your name and organization in the 'Your User Name' data box. If incorrect, hit the back button to Step 1) and fill in the correct data.
- 9) When the 'Your User Name' data is correct, select the 'Join' button
- 10) You have completed Step 2 of 2 to log on to the meeting
- 11) You'll see a brief Wait message, then the meeting pods will appear
- 12) You'll also see an Adobe Flash Player Setting dialog box. Select 'Allow' or 'Deny' to process the dialog box
- 13) You are now in the meeting and are seeing the brief being presented.
- 14) To leave the meeting, simply select the 'Log Out' button in the upper right hand corner next to the 'Reset Logout Timer' button. This takes you out of the meeting.
- 15) To re-enter the meeting, please go to step 1) above